

**Lesson Plan**

**Session 2022- 2023**

**ODD SEMESTER**

**Class - BBA 1ST SEM**

**Subjects - Computer fundamental**

**September:-** What is a Computer, Parts of Computer. Components of a Computer classification of computer, Test, MS- Excel

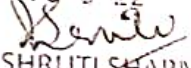
**October:-** classification (continued), types of Computer, History of Computer , generation's Computer, Hardware, Software, Intro to Ms Office, MS- Word, ASSINGNMENT 1

**November:-** Input/output Devices, Dos features, basic Commands, operating System, function of os, Introduction to internet, Language, Processor, Types of net work

**December:** Assignment - 2

Ms. Powerpoint with Practical Implementation of Ms-office. Doubts Revision

Date : 3-9-22

  
DR. SHRUTI SHARMA

(COMPUTER DEPARTMENT)